

**New Jersey City University  
Board of Trustees  
June 24, 2019**

**ATTENDING:** Mr. Rafael Perez, *via teleconference*  
Dr. Henry Coleman, *via teleconference*  
Ms. Stephany Estevez, *student trustee*  
Mr. Edward Fowlkes  
Mr. James Jacobson  
Mr. Owen Ryan, *via teleconference*  
Dr. Edward Whittaker  
Dr. Sue Henderson, *ex officio*

**ABSENT:** Dr. Steven Chang  
Mr. Carlos Rendo  
Mr. Vij Pawar  
Mr. Joseph Scott

The meeting was called to order at 6:58 p.m. in the Gilligan Student Union Building, Room 129 by Dr. Whittaker.

**NOTICE OF MEETING**

Dr. Whittaker noted that the agenda for the meeting was approved by the Board of Trustees at the meeting held on June 11, 2019. The agenda for the meeting is as follows:

**MINUTES**

Dr. Whittaker requested a motion to approve the Minutes from the April 29, 2019 Board Meeting. The motion was moved by Mr. Fowlkes and seconded by Mr. Jacobson. (Yes-Dr. Whittaker, Mr. Perez, Dr. Coleman, Ms. Estevez, Mr. Ryan; No-None; Abstention-None). The motion passed.

**CHAIR'S REPORT**

Dr. Whittaker made a motion to amend the agenda to include for action the approval of the West Campus Housing, LLC Budgets. The motion was seconded by Mr. Fowlkes. (Yes-Mr. Perez, Dr. Coleman, Ms. Estevez, Mr. Jacobson, Mr. Ryan; No-None; Abstention-None). The motion passed.

Dr. Whittaker reported that the Executive committee was convened by Mr. Perez as Chair on May 21, 2019 to consider an Administration request and recommendation for a waiver of public

to fill the vacancy in the critical position of Vice President for Enrollment Management and Student Affairs. The engagement was for \$67,000 and was approved by the Executive Committee.



**Professor Emeritus Recommendation**

The Faculty & Professional Staff Affairs Committee recommends Professor Emeritus/Emerita

RESOLVED: That the New Jersey City University Board of Trustees on this 24<sup>th</sup> day of June, 2019 does hereby approve the fiscal year 2019/2020 Operating and Capital Budgets.

**BOARD RESOLUTION  
TUITION AND FEE RATES  
2019/2020 ACADEMIC YEAR**

WHEREAS: The State Colleges and Universities have been authorized to establish tuition and fee rates and set rates for room and board, and

WHEREAS: The tuition and fee increases are contingent on the final approved State budget, and

WHEREAS: The University administration has recommended merging the Facilities, General Service, Student Center, and Technology fees into the tuition amount beginning in the 2019/2020 academic year, and

WHEREAS: The University administration has recommended the retention of the Student Activity fee as a separate pass-through line item for the Student Government Organization, and

WHEREAS: The University administration has recommended a tuition increase of 3.0% for undergraduate, state-resident graduate, doctoral rates, and room and board rates for the 2019/2020 academic year, and

WHEREAS: The Finance, Audit and Planning Committee has reviewed the proposed tuition and fee rate structure and fiscal year 2020 budget and recommended adoption, be it therefore

RESOLVED: That the New Jersey City University Board of Trustees on June 24, 2019 hereby approves the tuition and fee rate structure, as attached to this resolution, for the 2019/2020 academic year.

**FY 2020 WAIVERS OF ADVERTISING SCHEDULE**

*See attached addendum*

**RESOLUTION  
WEST CAMPUS HOUSING, LLC BUDGETS**

WHEREAS: Pursuant to the West Campus Housing, LLC Trustee releasing operating funds and,

WHEREAS: In the interest of the University to be reimbursed as the Manager of set project and,

WHEREAS: As permitted by this Board, the University seeks approval of the Board of Trustees of the 2016, 2017, 2018, and 2019 budgets for the West Campus Housing, LLC, be it therefore

RESOLVED: That the Board of Trustees of New Jersey City University, on this 24<sup>th</sup> day of June 2019 does hereby review and approve the 2016, 2017, 2018, and 2019 West Campus Housing, LLC.

**UNIVERSITY MISSION COMMITTEE**

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**Program Modification of Bachelor of Science in Management**

**WHEREAS:** The Department of Management in the School of Business proposed modification in Bachelor of Science in Management in order to update its curriculum offerings as well as the assessment structure; and

**WHEREAS:** The relevant members of the Board of Trustees have reviewed the Minor in East Asian Studies proposal, and add its endorsement; be it therefore

**RESOLVED:** That AsThatTh Tf -0.002 TUa7

**WHEREAS:** The Center for Latin American, Caribbean, and Latinx Studies proposal was reviewed and approved by the Senate Curriculum and Instruction Committee; the Senate Planning, Development, and Budget Committee; and academic officers of the University and all notice requirements; and

**WHEREAS:** The relevant members of the Board of Trustees have reviewed the Center for Latin American, Caribbean, and Latinx Studies, and add its endorsement; be it therefore

**RESOLVED:** That the Board of Trustees of New Jersey City University on this 24<sup>th</sup> day of June 2019 hereby approves the Center for Latin American, Caribbean, n, Caicanof J

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**Board of Trustees  
Monday, June 24, 2019  
Public Session Minutes ADDENDUM**

	NJ Statute	Vendor	Waiver Description	FY19 Request	FY19 Expenses	FY20 Request	Department	Justification	Years Active
1	18A:6456a.2	Prudential Center/Devils' Arena Entertainment	The programming of Commencement 2018 off campus. Costs include site rental, stage, chairs, stagehands, ushers, parking, security, shuttle, medical, cleaning, and permitting.	\$78,000	\$78,000.00	\$80,000	President's Office	Unspecifiable Services - Not practical to bid.	10
2	18A:64-56a.19	Bloomberg	Educational Terminals and Licenses School of Business	\$80,000	\$80,000.00	\$80,000	School of Business	Proprietary - Sole Source Bloomberg L.P. is a global financial network providing real-time and historical pricing	4
3	18A:64-56a.3	College Board	Student Search services including enrollment leads and enrollment planning services.	\$75,000	\$75,000.00	\$75,000	Marketing, Admission & Advisement	Proprietary - Sole Source Student Search Services for Recruitment. Increase in student recruitment usage.	5
4	18A:64-56a.6	Ebsco Subscription Services	Library periodicals service and databases subscriptions	\$250,000	\$225,000.00	\$225,000	Library	Copyrighted Library Materials - Sole subscription source for current and archived electronic issues of purchased journals and databases. Decrease to	10+
5	18A:64-56a.6	SIRSI	Sirsi is the library's online system for the OSCAR online catalog circulation and other applications. We pay annual maintenance for the system	\$55,000	\$50,000.00	\$50,000	Library	Electronic Databases and Digital Formats - Proprietary sole source for maintenance of library system.	10+
6	18A:64-56a.6	WALDO	Library database subscriptions.	\$50,000	\$50,000.00	\$50,000	Library	Electronic Databases and Digital Formats - WALDO's consortium [pricing offers our library the lowest cost for two new faculty-requested databases, Project MUSE and	4
8	18A:64-56a.19	CBord, Inc.	Software maintenance fees, database management fees, entitlement credits, help desk fees and access hardware needs and replacements.	\$110,000	\$110,000.00	\$110,000	Business Services	Proprietary - Sole Source: Software licensing and maintenance for campus card program. Mobile apps: GetFoods, MobileID and GetFunds.	10+
9	18A:64-56a.08	Jersey City Municipal Utilities Authority		\$225,000.060	9.361 0 Td [Td [(\$50)21(,00)22(0)]T60 9.361 0 Td [(-1450.2(FacT* [hori& C Tdtruc7 TD [(and7(18A:ent)T] 8.7Ms, )JT Td [(P9.10ietary)25(- Td [co)-)]* [(A1thorJurisd))]ice aon1 Td (10+)TJ -2.034898 -				

11	18A:64-56a.19	Oracle PeopleSoft, Inc.	Software Maintenance Fees for ERP system including: Human Resources and Student Administration Systems, Campus Portal, eProcurement, Financial Management System, and Taleo Talent Acquisition.	\$425,000	\$425,000.00	\$425,000	Information Technology	Information Technology- Proprietary - Sole Source - Enterprise information systems are critical to University administrative functions. These integrated systems manage the information between all business functions. Decrease due to contributor relations development license transitioned to Raiser's Edge.	10+
12	18A:64-56a.19	IBM	Campus-wide SPSS license for faculty and students, license for Institutional Effectiveness,	\$170,000	\$60,000.00	\$60,000	Information Technology	Information Technology- Proprietary - Sole Source Decrease from previous years due to Cognos services acquired at a reduced cost from state contract.	5
13	18A:64-56a.19	Touchnet	Software Maintenance fees for student and other online payment processing that includes payment gateway, web checks (ACH), marketplace, hosting services.	\$100,000	\$90,000.00	90,000	Information Technology	Information Technology- Proprietary - Sole Source - Online payment processing for students and campus commerce.	4
14	18A:64-56a.3	Apple	Computer hardware previously procured through State contract.	\$250,000	\$250,000.00	\$250,000	Information Technology	Information Technology- Proprietary - Sole Source. - State vendor contract no longer exists.	4